



**54th WARD WORLD CHAMPIONSHIP
WILDFOWL CARVING COMPETITION & ART FESTIVAL
Roland E. Powell Convention Center, Ocean City, MD
April 25-27, 2025**

NAME OF BUSINESS _____

PHONE _____ FAX _____

NAME OF APPLICANT _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

EMAIL _____ WEBSITE _____

*MD TAX ID # _____ Check if address is NEW

Describe what you plan to display & sell: _____

Booth Spaces

AB HALL:

____ # of Corner booth _____ x \$350.00 = \$ _____

____ # of Regular booth _____ x \$325.00 = \$ _____

OUTSIDE:

____ # of Outside booth _____ x \$260.00 = \$ _____

(1 booth = 4 parking spaces - sale of wood only)

I would like to become a Ward Foundation member, add: \$ _____

TOTAL AMOUNT: \$ _____

AMOUNT ENCLOSED: \$ _____

Badges

FIRST AND LAST NAME REQUIRED ON BADGES.

Please print clearly. Two badges for each booth rental ONLY.

First booth badge information:

1. _____

2. _____

Second booth badge information:

3. _____

4. _____

Additional booth badge information:

**Make Checks payable to: THE WARD FOUNDATION
or charge to my account: (please circle one)**



Card # _____ Exp. _____

V-Code _____

(3 digits on back of Visa/MC/Discover; 4 digits on front of AMEX)

(Signature required for credit card charge)

ALL BOOTHS WILL BE ASSIGNED ON A FIRST COME, FIRST SERVE BASIS. PLEASE RESERVE YOUR SPACE EARLY. A \$100 DEPOSIT PER VENDOR IS REQUIRED TO RESERVE YOUR SPACE.

NOTES: Please note that the applicant is not contracting specific booth space, but rather a right to participate as an exhibitor at the Ward World Championship. •First two badges for those directly working your booth are free. •Each exhibitor showing must rent at least one booth. •Promoter will return check promptly if show is full or if description does not meet show criteria. •If exhibitor displays items not described in the application and does not meet show criteria, items must be removed at the request of the promoter. No refund will be made for not following the criteria standards. •Prices are in U.S. Dollars. •Management reserves the right to cancel the show and return fees. •Exhibitors are responsible for collecting MD State Tax, and must have an ABC charged Fire extinguisher. •Refunds will be made according to the schedule below if an exhibitor withdraws from the show. **If you find that you are unable to participate in the show, you will get a full refund by notifying the Ward Foundation in writing three months prior to the show. Notification, in writing, received two months prior to the show will receive a 50% refund. After two months prior to the show, fees are non-refundable. NO EXCEPTIONS WILL BE MADE.**

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Vendor Hours:

Vendor set-up is scheduled for: Thursday, April 24, from 9 AM - 8 PM and Friday, April 25, from 7:30 AM - 9:30 AM. During the show, vendors will be allowed to access their booth 1 hour prior to show opening.

Show hours are:

**Friday, April 25, 10 AM - 5 PM,
Saturday, April 26, 9 AM - 5 PM and
Sunday, April 27, 10 AM - 3 PM**

The award ceremony takes place Sunday at approximately noon in AB Hall; Carvers are allowed in AB Hall on Sunday at 8 AM before the show opens to take pictures, AB Hall exhibitors may open their booths at 8 AM. Security will be provided throughout the entire weekend including all hours during which the show is not open to the public.

AB Hall Information: All booths include back and side drapes. Booths measure 10' x 10'. One 110 volt/500 watt electrical outlet is included. **Each booth includes 1 undraped 6' L x 30"W table** and 2 chairs if needed. **If you require more than one table per booth, you must either bring your own or rent them from the Convention Center.** You must provide your own draping for tables or for an additional cost, you may contract separately with the Convention Center for draping, additional electricity, shipping, and other services. **Please note that there is an additional 50% fee if requests are made within 72 hours of the show.** *The convention center is solely responsible for their fees and policies. They are subject to change at the discretion of the convention center.*

Outside Vendors: One booth equals 4 parking spaces and spaces are for **wood supply vendors only**. If you need more space than this, you will be required to rent an additional booth.

Vendor Info:

Exhibitor packets can be picked up in the lower level lobby at the Volunteer booth upon arrival at the Convention Center. It will contain your name badges for the weekend, hall layouts, parking lot vendors and any other information needed for the weekend.

***MD Tax Number:** If you do not have a permanent State of Maryland Sales Tax number, **we will notify the State of Maryland to issue you a temporary permit**, after which they will contact you with your number.

The exhibitor agrees to make no claim against the **Roland E. Powell Convention Center** nor its members, nor agents, nor employees, nor against **The Ward World Championship Wildfowl Competition** nor **The Ward Foundation**, nor against any sponsor or participant in this exposition for loss, theft, damage or destruction of goods, nor for any injury to himself or employee while in the exposition quarters, nor for any damage of any nature of character whatsoever, including damage to his business by reason of the failure to provide space for the exhibit, or the removal of the exhibit, nor any action of any nature of **The Ward Foundation** or its members, employees, or agents, nor the failure to hold the exposition as scheduled.

Signature indicates that you will keep your exhibit fully operational and will not tear down or pack merchandise, remove merchandise or equipment until closing on Sunday. You further agree to abide by all the rules and regulations of the show and the Roland E. Powell Convention Center.

X _____

Date _____

Signature Required

Return Exhibitor Agreement form to:

Kristie Clattenburg
The Ward Foundation, Inc.
PO Box 2132
Salisbury, MD 21802
Web: www.wardfdn.org
E-mail: kclattenburg@wardfdn.org

